



US Futsal Step by Step Registration Process

- 1) Go to www.marylandfutsal.com.
- 2) Click on **REGISTRATION CENTER** bar at the top of the screen.
- 3) Click on the league in which you will play in.
- 4) If you have never registered through this site before then please **CREATE A SIGN IN**. Type in your e-mail and then create a password. Any password you want. If you have registered on the site before then you may just enter you e-mail and password.

- 5) **To Register a TEAM**
 - a. Click on Youth and Adult Team Registration
 - b. Complete the required fields.
 - c. Team managers may enter in the players Name, Jersey number and Email on the roster. Once completed an e-mail will automatically be generated to each player advising them that they have been placed on the roster for team ID# xxxxx.
 - d. If your roster is not complete or you do not have access to the players e-mail then Team Managers may advise the player or parents of the Team ID # and have them register on using that number by following the directions below.

- 6) **To Register as a Player:**
 - a. The players or parents will then log into the system as directed in 1 – 4 above.
 - b. Click on the Youth Player Registration or Adult Player Registration.
 - c. Complete the required fields as necessary.
 - d. When the enter TEAM ID field comes up please use the Team ID #xxxxx that was emailed to the player or parent to continue on with the registration process. If no TEAM ID # is listed the player will be placed in the league as an At Large Player.

All Coaches are required to register on line through the **ANNUAL COACH REGISTRATION** process. They should follow the same steps as 1 – 4 above and then complete the registration process.